



UNIVERSITY OF
KWAZULU-NATAL™
INYUVESI
YAKWAZULU-NATALI

STUDENT FEES

- G U I D E -

2018



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IMPORTANT TERMS AND CONDITIONS

1. The Council of the University reserves the right to amend all fees, without giving prior notice, during the course of the academic year.
2. All fees are payable in full, irrespective of whether the academic program is interrupted by factors beyond the University's control, e.g. strikes, student boycotts, civil unrest, or other disruption on campus. Full fees are payable in the case of suspension or expulsion of a student resulting from any disciplinary measures.
3. Although the information in this Student Fees Guide has been compiled as carefully as possible, the University accepts no responsibility for any errors or omissions.
4. Only Bank Guaranteed Cheques will be accepted by the University.
5. Students who have outstanding balances from the previous year, or students who have not, by due date, paid the required registration deposit for the current year, will not be permitted to register until the total outstanding amount and/or the registration deposit has been paid in full.
6. Students who are indebted in any manner whatsoever to the University, will have their examination results together with their degree or diploma certificate and/or academic record withheld.
7. Students, parents, guardians and/or sureties in breach of these terms and conditions shall be liable to pay all legal costs incurred by the University as a result thereof, based on the prevailing attorney and client rate, in consequence of which their details may be forwarded to credit-rating bureaus.
8. Electronic fee statements will be emailed to the student's university email address periodically. By virtue of the student registering, the student, parent, guardian or surety accepts responsibility for payment of all fees by the due dates, irrespective of whether an account has been rendered or not. It is the responsibility of the student to inform the University of his/her correct residential/ postal address or changes thereto and to make enquiries regarding the fee account timeously.
9. All students are required to provide the University with valid bank account details for refund purposes, i.e. bank name, branch code, bank account number and account type. Request forms may be collected from the Fees Office on all campuses. Bank and other charges arising from incorrect details provided will be billed into the student's account.

10. The University will only refund surplus monies on request. Such refunds will be made electronically into the student's/parent's or sponsor's bank account and no cash or cheque refund will be considered. The maximum limit per refund is R75 000.00.
11. Interest is calculated in terms of the provisions of the National Credit Act No. 34 of 2005 and will be charged as follows:
 - From 1 May 2018 on 60% of the total fees outstanding or full fees if registered for one semester only; and
 - From 1 September 2018 on all amounts outstanding;
 - From 1 January 2018 on all accounts still outstanding for previous years.
12. A non-refundable acceptance deposit of R250 is required from first-time entrants at this University to secure a place offered for the 2018 academic year and is payable on submission of the firm acceptance of offer form.
13. The registration deposit as approved by council is a compulsory minimum fee that is payable by all students other than NSFAS loans recipients and the "missing middle" as defined by the Minister of Higher Education, on or before registration. The following deposits have been approved for the 2018 registration;
 - Tuition: R3750 Residence: R2750
14. Students are urged to acquaint themselves with the requirements governing withdrawal from the University and/or Residence and the cancellation of modules.

STUDENT FINANCIAL SERVICES CONTACT INFORMATION

POSTAL ADDRESS:

University of KwaZulu Natal
Private Bag X54001
Durban
4000

EMAIL:

edgewoodfees@ukzn.ac.za,
medschfees@ukzn.ac.za,
westvillefees@ukzn.ac.za,
howardfees@ukzn.ac.za,
pmbfees@ukzn.ac.za

FAX:

Westville	031 260 7641
Edgewood	031 260 3482
Howard	031 260 3099
Medical School	031 260 4224
Pietermaritzburg	033 260 5153

WEBSITE:

<http://www.finance.ukzn.ac.za>

TELEPHONE:

031 260 7111

FEE ENQUIRY AND CASHIERS OFFICE

HOURS:

Monday to Friday 8H30 – 15H30

STUDENT SELF HELP SERVICE:

sc.ukzn.ac.za

1. FEES CLEARANCE

1.1 OUTSTANDING FEES

Returning students must ensure that all outstanding fees are paid in full prior to registration. Fees for the 2018 registration must be paid in full as follows:

30 April 2018 - 60% of outstanding fees (annual registration) or 100% of fees if registered for semester 1 only;

31 August 2018 – Total balance outstanding;

Failing which, examination results together with registration for the 2nd semester may be withheld. Interest at the prevailing rates will apply.

1.2 REGISTRATION APPEALS COMMITTEE

Students who are not able to meet any of the above, may, only as a last resort, apply to the 'Registrations Appeals Committee' (RAC) for payment arrangements. Applications are on-line and University notices are sent out during the year informing students of start and closing dates. Students defaulting on any of the arrangements/undertakings may be de-registered and/or refused semester 2 registration.

1.3 SPONSORSHIPS, SCHOLARSHIPS, BURSARIES AND LOAN

1.3.1 IMPORTANT CONDITIONS

- 1.3.1.1 Tuition and residence fees are a first charge on any scholarship, bursary or loan granted by the University or paid to the University, for the benefit of students. Students may withdraw surplus funds, by application, provided payment has been made to the University by the sponsor and WRITTEN authorization from the sponsor has been supplied.
- 1.3.1.2 Refunds will NOT be processed on debit fee balances.
- 1.3.1.3 Funds for other purposes, e.g. text books or living expenses, may be withdrawn in two installments (paid only into the student bank accounts) provided that the funds have been credited to the fee accounts. Refunds will commence in the first week of March.
- 1.3.1.4 A valid student identity card must be produced for enquiries, cash withdrawals and other services at the Student Fees or Cashier's Office.

1.4 NSFAS FUNDED STUDENTS:

Students who have been approved for NSFAS funding will be cleared for registration once the University receives a list of approved students from NSFAS. Only NSFAS approved students who do not have outstanding fees for the previous year will be cleared for registration.

1.5 EXTERNAL BURSARIES AND SCHOLARSHIP STUDENTS

1.5.1

An award letter addressed to the University should be obtained from each sponsor on an official letterhead and company stamp with the relevant signature, confirming the details of the award (i.e. tuition, books, meals, etc.) and the amount of funding, clearly indicating that the funds will be paid TO THE UNIVERSITY (NOT THE STUDENT). This must be submitted to the Student Funding Offices at least three (3) days prior to Registration for early financial clearance.

1.5.2

The University of KwaZulu-Natal scholarships are made up of Undergraduate & Postgraduate Scholarships based on academic merit. Automated financial clearance for registration are granted for this category of funding.

1.6 BANK LOANS AND PRIVATELY SPONSORED STUDENTS

Bank and sponsorship letters, addressed to the University confirming the amount of the loan/funds which have been granted, clearly indicating that payment will be made TO THE UNIVERSITY (NOT THE STUDENT), should be submitted to the Student Fees Office at least three (3) days prior to Registration for early financial clearance. Where the bank makes payment of the loan directly to the student, financial clearance will not be granted until the required registration deposit for the said year has been paid into the fee account prior to Registration.

2. PAYMENT OF TUITION & RESIDENCE FEES

2.1 PAYMENT PRIOR TO REGISTRATION

Please note that the University does not accept cash deposits greater than R500 on campus. Students need to make use of payment methods listed below. Ample waiting period must be allowed for fee clearance depending on the payment method chosen. The below apply to the Registration period ONLY.

1. Direct deposit – overnight clearance
2. EFT - 48 hours
3. Foreign payment – 2 weeks

2.2 METHOD OF PAYMENT

Payment can be made as follows;

2.2.1 University Bank details for Self-funded Students **(NOT FOR SPONSOR DEPOSITS)**

2.2.2 Electronic Funds Transfer (EFT) Internet payments **(FOR SELF FUNDED STUDENTS)**

Bank	:	Standard Bank
Branch	:	Westville
Branch Code	:	045426
Account Number	:	053081072
Reference	:	Student Number ONLY

2.2.3 University Bank details for Sponsor Deposits (**NOT FOR SELF-FUNDED STUDENTS**)

Bank	:	Standard Bank - Main Account
Branch	:	Westville
Branch Code	:	045426
Account Number	:	053080998
Reference	:	SFC - Name of the Organization/Sponsor
Fax proof of deposit	:	031-260 7735
& contact details	:	031-260 2673

Students must write their student numbers clearly on the deposit slip. A copy of a deposit must be emailed to westvillefees@ukzn.ac.za, howardfees@ukzn.ac.za, pmbfees@ukzn.ac.za, edgewoodfees@ukzn.ac.za, medschfees@ukzn.ac.za, or dropped off at the Student Fees office on your campus. An **original** bank stamped deposit slip must be produced in the case of a query.

2.2.4 Payment via the Internet should be made at least five (5) days prior to registration and the student number must be quoted as the "Beneficiary" reference.

2.3 PAYMENT AT THE UNIVERSITY CASHIERS

The University accepts debit cards, credits cards (except American Express and Diners Club card), cash (up to a maximum of R500) and bank guaranteed cheques.

The student number and contact details MUST be noted on the back of all cheques and Postal orders.

2.4 ONLINE PAYMENT - CLICK TO PAY

The University accepts Master and Visa cards. Please note that we do not accept Diner's Club and American Express credit cards. Students can make payment via the UKZN website (Click-to-Pay) which will reflect on the student accounts immediately once payment is processed successfully

Steps to follow:

- Click on the link

(http://ibmprod.ukzn.ac.za:7771/pls/ukznint/w99pkg.mi_login?numtype=S)

- Log onto student iEnabler
- Click on ePayment
- Read terms and conditions and accept
- Submit payment
- Enter payment details

NB: Each step to be followed in sequence for transaction to be completed successfully.

2.5 DEBIT ORDER FACILITY

Students and parents can use the debit order system whereby the balance (with exception of the initial deposit) can be paid in eight equal instalments from 1 March to 1 October. The debit order application forms are obtainable from the Student Fees offices on all campuses. Completed forms must be returned to the Student Fees office on your relevant campus no later than the close of registration. This method of payment has the advantage of improving students/ parents cash flow situation and no interest will be levied as long as the debit order is honored. The debit order application form lists the conditions governing the facility and all applicants should note that any breach of the condition will result in the full balance of fees becoming due and payable immediately, without further notice.

2.6 PAYMENT-NSFAS FUNDING; SCHOLARSHIPS AND BURSARIES

It is the responsibility of the student to check that their academic registration is correct and to also regularly monitor their fee balance and ensure that their funding is processed before each semester results are released.

The Postgraduate Tuition Fee Remission and NSFAS Funding must be paid in the relevant academic year. Processing late awards and retrospective payments in the New Year cannot be considered due to budgets and accounting procedures that are finalized by the year end.

3. FEE BALANCE ENQUIRY

1. Students may receive their fee balances via SMS by sending the following SMS text to the number 34763. Type in: Kzn 999999999 b (i.e. the letters Kzn, followed by a space, followed by their student number, followed by a space, followed by the letter b).
2. Email: westvillefees@ukzn.ac.za, howardfees@ukzn.ac.za, pmbfees@ukzn.ac.za, medschfees@ukzn.ac.za, edgewoodfees@ukzn.ac.za with your student number followed by the words: FEE STAT in the subject box, e.g. 213580812 FEE STAT
4. Fees Statements are available on-line. Steps to retrieve it are as follows:
 - Go to <https://sc.ukzn.ac.za>
 - Log onto Student Central.
 - Click on the ADMINISTRATION tab and choose Student I-Enabler.
 - Click on Student Enquiry (Tab to the left).
 - Click on Summarize Statement of Account.
 - Your fee balance will appear. Click on FEE to get your full statement.

4. ACADEMIC FEES

Fees are charged per module on a semester basis. Tuition fees include laboratory fees, examination fees (excluding supplementary examination fees), library subscriptions, student facilities and personal accident insurance. Charges relating to the provision of additional material, e.g. supplementary/lecture notes, field trips, copyright fees, where applicable, will be raised separately, depending on the particular modules for which students are registered. Prescribed text books are explicitly excluded from the definition of tuition fees. Details of the charges for each module, as well as supplementary charges, may be obtained from the offices of the various Colleges, Student Fees and Student Academic Administration.

Copyright charges are levied on students that are pursuing an Undergraduate degree, Honors degree and Postgrad diplomas.

Student Levy is payable by all registered students.

IMPORTANT: PLEASE NOTE

The fees listed are for guideline purposes only. They indicate the approximate amounts payable by students who are registered for the normal academic load for a full year on a full-time basis. The actual fees payable by a student will depend on the specific modules for which the student has registered during the year.

In the event of a material error or omission, the full fees as calculated by the University becomes payable. (Also see point 3 of Important Terms and Conditions)

College of Health Sciences	
	Approximate
	Annual Fees(R)
1. Bachelor Degree	
B Communication Pathology : Audiology	36300
B Comm. Pathology : Speech Language Pathology	36300
B Dental Therapy	39300
B Medical Science : Anatomy	39500
B Medical Science : Physiology	39000
B Occupational Therapy	47000
B Optometry	43900
B Pharmacy	37500
B Physiotherapy	48000
B Sport Science	36100
B Nursing	36300
B Nursing (Advance Practice)	53100
B Medicine & B Surgery	46500
2. Honours	
Medical Science in Anatomy	24300
Medical Science in Medical Biochemistry	30300
Medical Science in Medical Microbiology	34100
Medical Science in Physiology	37500
Nursing	33100
Sports Science	30700

3. Masters	
3.1 Thesis/Dissertation	
Year 1	28080
Continuing Years	14040
Subsequent Year	3838
3.2 Coursework and Dissertation	
Masters Medicine/Medical Science	39770
Masters of Hand Therapy	40000
Masters of Health Science	72170
Masters of Medicine-Public Health	57940
Masters of Medicine-Occupational Medicine	44240
Masters of Medical science-Medical informatics	28760
Masters of Medical Science	32550
Masters of Nursing	47420
Masters of Pharmacy	72180
Masters of public health	31810
Masters of Philosophy in Group Therapy	39840
4. Doctorates	
Year 1	28080
Continuing Years	14040
Subsequent Year	3838

College of Law and Management	Approximate Annual Fees(R)
Bachelor Degree	
B Laws	37758
B Laws (Part-time)	29182
B Admin	47000
B Business Administration	36104
B Business Science	41342
B Com	36580
B Com Accounting	43740
Human Resource Management	38189
Public Administration	34355
2. Honours	
Commerce (Accounting) - Contact	35000
Business Information Systems	30996
Commerce (Other)	29560
Information Technology	30000
3. Masters	
3.1 Thesis/Dissertation	
Year 1	28080
Continuing Years	14040
Subsequent Year	3838
3.2 Coursework and Dissertation	
Masters in Law	26300
MCom Leadership Studies	25000
Masters of Business Administration - (MBA)	70000
Masters of Commerce (Maritime Studies)	42000
Masters in Commerce (Accounting, Economics, Taxation, LLM Taxation, IT)	31000
4. Doctorates	
Year 1	28080
Continuing Years	14040
Subsequent Year	3838

College of Science and Engineering	Approximate
	Annual Fees(R)
2. Bachelor Degree	
B Sc Eng: Agricultural	44200
B Sc Eng: Chemical	44600
B Sc Eng: Civil	44800
B Sc Eng: Computer	44700
B Sc Eng: Electrical	44700
B Sc Eng: Electronic	44700
B Sc Eng: Mechanic	44700
B Sc Land Surveying	46100
B Sc Property Development	42870
B Sc of Agriculture in Agricultural Extension & Rur Res Mgt	30500
B Sc in Agriculture (Agribusiness)	41450
B Sc in Agriculture (Agricultural Economics)	39500
B Agricultural Management	32900
B Agriculture	40200
B Sc Agriculture - Agricultural Plant Sciences	40200
B Sc in Agriculture - Animal and Poultry Science	40200
B Sc in Agriculture-Plant Pathology	40200
B Sc in Agriculture - Soil Science	40200
B Sc Stream Life and Earth Sciences Stream (LES)	45300
B Sc Mathematics Stream	38000
B Sc Applied Chemistry	39000
B Sc Applied Physics	38000
B Sc Biological Sciences	36000
B Sc Chemistry and Chemical Technology	40200
B Sc Computer Science & Information Technology	39900
B Sc Crop & Horticultural Science	40200
B Sc Dietetics	38000
B Sc Environmental Science	40200
B Sc Geological Sciences	38000
B Sc Industrial and Applied Biotechnology	40300
B Sc Marine Biology	38000
B Sc 4 year Augmented Programme	35000

Bsc Environmental Earth Science	46000
BSM Bachelor of Science	39500
2. Honours	
Social Science	32500
Agriculture	30000
BScHons in Prop Dev(Quant Surveying)	33000
BScHons Prop Dev(CM)	33000
BScHons Biochemistry	32400
BScHons Microbiology	32400
BScHons Plant Pathology	34800
3. Masters	
3.1 Thesis/Dissertation	
Year 1	30680
Continuing Years	15340
Subsequent Year	4500
4. Doctorates	
Year 1	30680
Continuing Years	15340
Subsequent Year	3838

College of Humanities Approximate	
	Annual Fees(R)
3. Bachelor Degree	
B Ed	37000
B A Cultural & Heritage Tourism	41300
B A Cognitive Science	50436
B Soc Sc Extended Programme	33900
B Theology	39700
B A International Studies	42400
B A Music	44000
B A Music & Drama Performance	44000
B A Philosophy, Politics & Law	44100
B Soc Sc Housing	44000
B A Visual Art	39000
B Soc Sc(General Studies)	42000
B Soc Sc Pol, Phil & Economics	30000
B Soc Sc Geography & Environmental Management	44220
B Soc Sc Government, Business & Ethics	51000
B Soc Sc Management & Communication Studies	37900
B Architectural Studies	47000
B Music	44200
B Social Work	45400
2. Honours	
Social Science	36000
Theology	26000
Criminology	26000
Community and Development Studies	26000
BEducation	28000
Bed(EdLdshpMngt)	28000

3. Masters	
3.1 Thesis/Dissertation	
Year 1	28080
Continuing Years	14040
Subsequent Year	3838
3.2 Coursework and Dissertation	
Masters in Arts	26300
Masters in Education	26300
Masters in Social Science	26300
Masters in Theology	26300
Masters in Architecture	Contact College
Masters in Music	26300
4. Doctorates	
Year 1	28080
Continuing Years	14040
Subsequent Year	3838

Full time Research Masters and Research Doctoral Studies

Students undertaking full-time research masters studies or research doctoral studies are exempt from paying tuition fees. Full-time international students are required to pay an international levy of R1600 per semester. Students who do not complete their masters research studies within the stipulated 12 months or research doctoral studies within 36 months and who are eligible to continue will be charged according to the schedule below:

Continuing Fees Schedule (Research Students)			
	Doctorate	Masters	Masters
Group 1	Human Sciences, Law, Management Studies, Nursing, Social Science	Accountancy, Art, Commerce, education, Fine Arts, information Studies, Law, Music, Nursing, Social Science, Theology, Psychology and Social Work	Approx. R14040 per year or R7020 per semester
Group 2	Agriculture, Architecture, Geography, Engineering, Medicine, Science, Dev Studies, Health Sciences.	Agriculture, Architecture, Construction Mngt, Dev Studies, Engineering, Geography, Land Surveying, Science, Urban and regional Planning, Health Sciences.	Approx. R14040 per year or R7020 per semester

Continuing Fees for students that fall under the new Remission Policy (2015): Kindly refer to point 5 of the Conditions of Remission on the next page.

NOTE: the above fees cover tuition fees only and do not include accommodation, food, transport or any other expenses.

The Executive Management Committee has approved the following capped maximum student award values.

Undergraduate Degrees; Honours; PG Diplomas	R110 000
Masters	R165 000
Doctoral	R255 000
Post Doc	R350 000

These capped maximum values will apply for the 2017/2018 period and may be reviewed annually or bi-annually.

Conditions of the Post Graduate Tuition Fee Remission

1. The Fee Remission is ONLY available to students registered Full-Time and undertaking a Masters by Research or Doctoral degree.
2. During the Fee Remission period no tuition fees are payable by the student. Notwithstanding any fee remission granted in respect of tuition fees, the student will be liable for any levies and ad hoc charges on the fee account. These charges may include for example, lecture notes; DALRO copyright fee; co-curricular levy.
3. A continuation fee is payable by the student as set out in the continuing fees schedule for Full-Time students (Masters by Research or Doctoral) if the student does not complete their studies within the fee remission period. Full-time continuing fees are payable even if the student change their registration from full-time to Part-time, except for clause 2.7 below.
4. If the student drops out; de-register; are excluded for any reason whatsoever or fail to register before the final date for registration in any subsequent academic year/ semester, the student will be liable to immediately repay the University the full amount of the fee remission received to date and any scholarship; bursaries or grant received from the University Main Fund.
5. The student will not be permitted to register or remain a registered student if he/she defaults on payment of any funds due to the University including any charges for interest, collection commission or other charges which may be applicable.
6. If the student initially register as a Full-time student and subsequently change their registration to part-time within the first semester/ first 6 months of date of registration, the fee remission will be forfeited. The student will then be charged the part-time tuition fee as per the student fees schedule for part time (Masters

by Research or Doctoral) for the first & subsequent years of study. You will be liable to immediately repay the University the full amount of the fee remission received to date subject to clause 2.4. above.

7. If the student initially registered as a Full-time student and subsequently change their registration to part-time in the second semester/ second 6 months since date of registration, in the 2nd or subsequent years of study, the student will be charged continuation tuition fee as per the continuation fees schedule for full-time students. Student will be liable to pay the entire amount of the fee remission received to date subject to clause 2.4. above.
8. If the student initially register as a Part-time student and subsequently change the registration to that of a full-time student, the student will not be eligible for the fee remission.
9. The student and dependents will not qualify for the Tuition fee remission if the student and dependents are in receipt of a staff fee remission or eligible to receive a staff fee remission.
10. If the student is found guilty of any misconduct or offence during the course of their studies, the fee remission, any scholarships and/or grants awarded to the student from the University may be withdrawn.
11. The above fee remission conditions apply to all students who receive fee remission from the University. The student is liable for the fees as outlined above.

DIPLOMAS AND CERTIFICATES	
College of Health Sciences	
Post graduate diploma in occupational health	30240
Post graduate diploma in public health	31968
Post graduate diploma in family medicine	30240
Post graduate diploma in eHealth	30326
Postgraduate diploma in Clinical HIV/AIDS	23069
College of Law & Management studies	
Postgraduate diploma in accounting (PMB & West)	29419
Postgraduate diploma in business management (Westville)	27043
Postgraduate diploma in Entrepreneurship (Westville)	27043
Postgraduate diploma in finance, banking, and investment management	36720
Postgraduate diploma in Financial planning	36720
Postgraduate diploma in forensic investigation and criminal justice (Howard College)	18144
Postgraduate diploma in human resource management(PMB & Westville)	32130
Postgraduate diploma in industrial relation (Howard College)	39658
Postgraduate diploma in leadership (Westville)	33705
Postgraduate diploma in local economic development	36720

Postgraduate diploma in management	36720
Postgraduate diploma in maritime studies(Howard College)	27043
Post graduate diploma in marketing & supply chain management (PMB & West)	36720
College of Humanities	
Postgraduate diploma in community development(Howard college)	27734
Postgraduate diploma in child protection in emergencies.	39204
Postgraduate diploma in Fine arts(PMB)	26935
Postgraduate diploma in higher education	28382
Postgraduate diploma in information studies(PMB)	27389
Post graduate diploma in museology(PMB)	27162
Postgraduate diploma in records and archival management(PMB)	27389
Postgraduate diploma in psychological counselling(PMB)	23814
College of Agriculture, Engineering and Sciences	
Postgraduate diploma in community nutrition	37120
Postgraduate diploma in dietetics	44215
Postgraduate diploma in food security	20272

5. MISCELLANEOUS FEES

DISCRIPTION	R
Re-mark fees	430
Academic Record / Credit Certificate	70
Application Fee (non-refundable)	200
Application Fee (SADC Countries)	470
Change of Mind	150
Car Parking Disc	250
Copyright/DARLO Charges (per semester)	87
Degree Status Fee	70
External Examinations	1830
Extended DP	1850
Exemption Fee per module	150
Late Application fee (non-refundable)	400
Application fee(outside Africa)	\$146
Laboratory Fees (External Students) per semester	1630
Unpaid cheques and electronic rejections returned by the Bank	210
Monthly Electronic Payment Fee (Installment Facility)	10
Replacement/Duplicate Degree/Diploma certificate	270
Replacement of Student Identity Card	25
Supplementary and Special Exams per module	580
Statement of degree completion	70
Student Levy	250
Syllabuses/ Transcript supplement	380

6. RESIDENCE FEES

Details	Period		Number of days in Residence	Normal /Leased Room	Large/Post Grad
	Date of arrival	Date of Departure		R 97.00 per day R	R 106.00 per day R
Semester Rates	22-Jan-18	t o 25-Jun-18	154	14, 938	16,324.00
	13-jul-18	t o 30-Nov-18	141	13, 667	14,946.00
	Total		295	28, 605	31270.00
	1-Jan-18	t o 31-Dec-18	365	35,405	38,690.00
Annual Rate					

7. WITHDRAWAL FROM THE UNIVERSITY

- 7.1 The University is not obliged to grant any refund of fees to students who withdraw from the University. Any refund may, however, be granted at the University's sole discretion, provided the relevant college office is notified in writing on the **OFFICIAL WITHDRAWAL FORM**. **Students who withdraw from University without completing a withdrawal form will remain liable for the payment of fees due for the entire semester of study.**

Students wishing to change their curricula (modules or degree/diploma) must complete the applicable **Change of Curriculum forms**, by relevant due dates.

- 7.2 In the event of withdrawal from residence, no portion of the initial payment will be refunded unless approved by the Manager: Student Accommodation and Residence.
- 7.3 Approval of refunds will be dependent on the vacated room being filled by a student who is not already in residence. Inter-residence transfers will not satisfy this requirement. Where the room cannot be filled, the student will be liable for payment of all the applicable fees.

8. IMPORTANT DATES

02 March 2018	Final date for registration;
27 July 2018	Final date for 2nd semester registration; Curriculum changes
13 April 2018	Final Date for withdrawal from a module; Final date from withdrawal from the University (Semester 1)
14 September 2018	Final Date for withdrawal from a module; Final date from withdrawal from the University (Semester 2)
30 April 2018	60% of outstanding fee or 100% of fees if registered for one semester
31 August 2018	Due date for payment of ALL Fees

Module cancellation after the relevant due dates, student will be liable for fees, see table below:

Date	Year Long Modules	1st Semester Modules	2nd Semester Modules
03 Jan 2018 - 02 Mar 2018	0%	0%	0%
03 Mar 2018 - 16 Mar 2018	-	25%	-
03 Mar 2018 – 29 Mar 2018	25%	-	-
17 Mar 2018 - 06 Apr 2018	-	50%	-
07 Apr 2018- 20 Apr 2018	-	75%	-
30 Mar 2018 - 31 May 2018	45%	-	-
21 Apr 2018 - 31 Dec 2018	-	100%	-
03 Jan 2018 - 27 Jul 2018	-	-	0%
01 Jun 2018 – 13 Jul 2018	55%	100%	-
28 Jul 2018 - 10 Aug 2018	-	100%	25%
14 Jul 2018 – 14 Sep 2018	75%	100%	-
11 Aug 2018 - 31 Aug 2018	-	100%	50%
01 Sep 2018 - 14 Sep 2018	-	100%	75%
15 Sep 2018 - 31 Dec 2018	100%	100%	100%

9. GUIDELINE FOR SPONSORS

1. The NSFAS National Guidelines for subsistence including Living and Meal Allowances for the KwaZulu-Natal area is **R25 900** per annum
2. NB: Please note that Medical and Health Science students at hospitals, clinics and Student Teachers on teaching practice will have an additional cost estimated at **R6600** per annum.
3. Suggested Book Allowances dependent on the College and the level of study will range from **R9100 to R11000** per annum.
4. Suggested Laptop Allowance **R6500** per annum.
5. Note for Sponsors: Allowances i.e. books; meals; etc., should be paid directly to students' Personal Bank Account or sponsors could enter into an agreement with Edu-Loan (www.eduloan.co.za ; info@eduloan.co.za) or Debt Tracker (roy@debtttracker.co.za), who are approved service providers to administer bursars allowances on behalf of sponsors.

11. INTERNATIONAL STUDENTS

An international student is defined as a student who is not a national of the Republic of South Africa and consequently requires a permit to enroll at a South African University. This definition includes SADC* students. The fees quoted in this booklet are costs for the 2018 academic year. When budgeting for the year students should consider all other fees that they are likely to incur.

Students from SADC countries pay local tuition fees plus a levy of R3200 (R1600 per semester)

***SADC member countries are Angola, Botswana, and the Democratic Republic of Congo, Lesotho, Madagascar, Malawi, Mauritius, Mozambique, Namibia, Seychelles, South Africa, Swaziland, Tanzania, Zambia and Zimbabwe. For purposes of this clause the SA Government also treats Rwanda as a SADC country.**

11.1 APPLICATION FEE

Your Application Form must be accompanied by proof of payment of the Application Fee which is non-refundable. The fee must be made payable to the University of KwaZulu-Natal by electronic transfer as follows:

Method of payment:

Account holder:	University of KwaZulu-Natal
Name of Account:	UKZN Foreign Deposit
Type of Account:	Business Current Account
Bank:	Standard Bank
Branch:	Westville
Branch No.:	045426
Bank Account No.:	05 308 2826
SWIFT Code:	SBZAJJ
Reference:	F001 11402 with applicant's full name.

Please state your name and surname clearly on the deposit slip and attach proof of payment on the Application Form.

Application fee:

All students from SADC and other African countries pay:	R470
All students from outside of Africa:	U\$146

Payment due dates**Undergraduate:**

- The deadlines for receipt of the Application Form with the application fee for first semester (February to June) of 2018 academic year are as follows:
- Health Sciences, Science and Engineering, Nursing and Architecture must be submitted by 30 September, in the year prior to study.
- Law, Management Studies, Education and Humanities (excluding Architecture) must be submitted by 31 October, in the year prior to study.

For the second semester (Aug to November) of 2018 academic year:

- Applications must be submitted by 30 April 2018.

Postgraduate:

Applications for most Honours and postgraduate diplomas and Masters (Coursework) close on the 30 November in the year prior to study. As applications dates for postgraduate programs may vary, prospective students need to contact the academic program coordinator directly for information.

11.2 TUITION AND RESIDENCE FEES

Payment due dates

Tuition and residence fees (see section 3 and 4 below for amounts required) are payable **in full prior to registration.** In order to minimise delays, which may arise during registration, students are urged to make payments to reach the University prior to **Registration in 2018.**

Method of payment:

When making payment to the University, the safest and speediest way to do so is by electronic transfer. It is possible to transfer funds directly from your bank to the University's account as follows:

Account holder:	University of KwaZulu-Natal
Name of Account:	UKZN Foreign Deposit
Type of Account:	Business Current Account
Bank:	Standard Bank
Branch:	Westville
Branch No.:	045426
Bank Account No.:	05 308 2826
SWIFT Code:	SBZAJJ
Reference:	Student number

To ensure that the payment is credited correctly, it is essential that the student's name (in block letters) and the correct student number are quoted on the SWIFT transfer documents and that a bank-stamped copy of it is faxed without delay to Student Fees Division at +27 31 2603099 (Howard College), +27 31 2607641 (Westville Campus) and +27 33 2605153 (PMB Campus).

11.3 TUITION FEES PAYABLE

11.3.1 Undergraduate Students

SADC students pay **local Fees plus R3 200 levy (levy is R1 600 per semester)**

Students from within Africa but outside SADC and from the rest of the world pay US \$ 13 096, 00 per annum. US\$ 6 548, 00 per semester (first or second) inclusive of the international levy, where registration is required for one semester only to complete a qualification.

PLEASE NOTE THAT THE US\$13 096, 00 PER ANNUM COVERS TUITION ONLY.

- SADC-Students should consult the Student Fees Guide for 2018 to establish the local fees payable by them.

11.3.2 Postgraduate Students Coursework

All students enrolling for Postgraduate Diplomas, Honours or Coursework Masters degrees, except students from SADC and Non-SADC from within Africa (will pay the local fee plus the international levy), will pay a tuition fee of: -

- (i) Full-time (one year) - US \$13 096 per annum or;
- (ii) Part-time (two or more years) or one semester (first or second)
US \$6 548, 00 per annum (subject to annual increases).

Students must produce a copy of the Wire transfer to the Fees officer on the day of registration.

These fees are inclusive of the international levy.

* Full time Research Masters and Research Doctoral Studies

Students undertaking full-time Research Masters studies or Research Doctoral studies are exempt from paying tuition fees. Full-time international students are required to pay an international levy of R1 600 per semester.

Students who do not complete their Research Master's studies within the stipulated 12 months or Research Doctoral studies within 36 months and who are eligible to continue will be charged a Continuing Fee. (Refer to local fees booklet).

11.3.3 Study Abroad Students

The tuition fee for international students from within Africa **outside of SADC and from the rest of the world taking one or more modules for non-degree purposes will be U\$1787 per 16 credit course/module per semester**, inclusive of the international levy. Where credits are halved or doubled fees will be adjusted accordingly (see table on page 9). SADC students pay a local fee per course/module plus a levy of R1 600 per semester.

a. International Affiliates

All visiting international students (other than post-doctoral students) who are not registering for any modules but wish to be affiliated to the University of KwaZulu-Natal whilst pursuing their own research, or are here in any other capacity, will pay U\$ 312 per month or part thereof up to a maximum of **U\$2 020 per semester / per six month period** (i.e. US\$337 is the minimum fee charged.) No application fee is payable.

OTHER EXPENSES

PROVISION MUST BE MADE FOR ALL OTHER NECESSARY EXPENSES AS SET OUT IN SECTIONS 4 TO 6 BELOW. THESE ARE ESTIMATES PROVIDED FOR BUDGETING PURPOSES. FEES QUOTED IN NOTES 4 TO 6 BELOW ARE IN SOUTH AFRICAN RANDS PER ANNUM. STUDENTS SHOULD TAKE INTO ACCOUNT ONLY THOSE COSTS WHICH ARE RELEVANT TO THEIR STUDIES AT THE UNIVERSITY.

11.4	University Residence Fees during Term Time	R per annum
	Accommodation Fees (<i>Dependent on room, campus allocation</i>)	38 690
11.5	On-campus vacation accommodation	
o	Accommodation fees do not include residence fees during vacations.	
o	Accommodation during vacation – contact Residence. (<i>Dependent on room allocated and the number of days in Residence</i>)	
11.6	Off-campus accommodation during-term time	R per annum
	Accommodation without meals	Contact Residence

NB: ALL TUITION AND RESIDENCE FEES ARE PAYABLE PRIOR TO REGISTRATION AT THE UNIVERSITY OF KWAZULU-NATAL.

Medical Health Cover

It is compulsory for you to obtain one of the UKZN recommended medical health covers which are **CompCare** and **Momentum Health**. You will be required to pay for the full calendar year, i.e. from 01 January to 31 December of that year or for 6 months if you will be spending one semester at the university.

Medical Health Cover is one of the requirements when applying for a study visa at the South African High Commission in your country. Please be advised that

without Medical Health Cover you will not be granted a study visa. It is thus advisable to make the necessary financial arrangements for the medical health cover prior to applying for a study visa.

The contact details for the medical schemes recommended by UKZN are as follows:

Name	Web address	Contact Email
CompCare Wellness	http://www.studentplan.co.za/	retabile.lucas@universal.co.za
Momentum Health	http://www.ingwehealth.co.za/	Antoinette.nell@momentum.co.za

For more information on Medical Aid please contact Absa Brokers

ABSA BROKERS CONTACT DETAILS

Consultant Name	Contact Number	Contact Email
Geshal Chettiar	+27 (0) 76 062 3739	chettiar@absa.co.za
Debbie Pretorius	+27 (0) 31 566 8400	Debbie.pretorius@absa.co.za

<i>Paid before arrival/ prior to Registration</i>	RANDS (ZAR)
Medical Health Cover(compulsory)	
Momentum	R 4 422 per year
CompCare	R 4 416 per year

11.7 EXPENSES PAYABLE DIRECTLY TO SERVICE PROVIDERS

ADDITIONAL EXPENSES

Students must take into account the range of expenses, which they may have to meet, dependent on their particular course of study and needs, which may include:

Orientation

Text materials (issued by the University)

Field Trips

Books, stationery and equipment

Transport (off campus)

Sports clubs and societies (optional)

Pocket money

Incidental medical expenses

As a guideline, a total amount of at least R30 240 (South African Rands) should be allowed for a full year's study to cover the above.

USEFUL INFORMATION

Currency

The currency in South Africa is the Rand. Bank notes currently available are R100, R50, R20 and R10. Coins are R5, R2, R1, 50c, 20c, 10c and 5c. There is no restriction on the amount of foreign currency being brought into the country, as long as it is declared to the Customs/Excise official on arrival.

Whilst you will need some cash with you on arrival for travel costs to the University as well as general expenses during the first few weeks on campus, it is wise to bring most of your money in travelers cheques.

Monetary Values

Foreign money and travelers cheques, provided the currency is accepted in South Africa, may be converted into local currency at most banks and other authorised institutions such as Bureau de Changes, American Express, Thomas Cooke/Rennies, Travel Agencies, Airlines, etc. Some hotels and restaurants do accept travelers' cheques for payment of services and purchases.

Banking

We recommend that you provide a little more money than required and that you place it in a bank account until needed. (The bank will require you to produce your passport to open such an account.) This has the advantage of avoiding delays and extra costs, which can be incurred in the transfer of additional funds at a later stage.

Financial Aid

Regrettably, financial aid is not available to international students. International students are advised to make enquiries from their local Minister of Education or Scholarship Offices at universities in their country of origin

11.8 WITHDRAWAL FROM UNIVERSITY

The University is not obliged to grant a pro-rata refund of fees to students who withdraw from modules from the University. Such refund may however, be granted at the University's sole discretion, provided the Faculty Officer is notified in writing on the OFFICIAL WITHDRAWAL FORM. Students who withdraw from University without completing a withdrawal form will remain **liable for the payment of fees due for the entire semester of study**. Deadline dates for withdrawal are as follows:

- First semester - MUST give such written notice by not later than 13 April 2018.
- Second semester - MUST give such written notice by not later than 14 September 2018.

Students wishing to change curricula (modules or degree/diploma) must complete the applicable change of curriculum forms, which are available from all Faculty Offices. Faculty Offices will confirm the effective dates for all approved changes.

WITHDRAWAL FROM RESIDENCE

1. In the event of withdrawal from residence, no portion of the initial payment will be refunded unless approved by the Director of Student Housing.
2. Approval of refunds will be dependent on the vacated room being filled by a student who is not already in residence. Inter-residence transfers will not satisfy this requirement. Where the room cannot be filled, the student will be liable for payment of all the applicable fees.
3. A student wishing to withdraw from **residence** at the end of the first semester must give notice, **IN WRITING**, to the Director of Student Housing by not later than **30 April 2018**. In the absence of such notice, the student will be required to pay one quarter of the annual residence fee in addition to the first semester fees. Students withdrawing from residence after the commencement of the second semester will not be granted any refund of Fees.

INTERNATIONAL FEE SCHEDULE

<u>SADC</u> (plus Rwanda)	<u>NON-SADC</u> <u>FROM AFRICA only</u>	<u>NON-SADC</u> <u>Outside Africa</u>
Student type – F	Student Type – K	Student Type - K
<u>Application Fee</u>	<u>Application Fee</u>	<u>Application Fee</u>
R470	R470	U\$146
<u>Undergrad Tuition fees</u>	<u>Undergrad tuition fees</u>	<u>Undergrad tuition fees</u>
Local Fees+ International Levy (R1600 per semester)	US\$ 13 096 (inclusive of levy) Study material not inclusive	U\$ 13 096 (inclusive of levy) Study material not inclusive
<u>Postgrad tuition fees</u>	<u>Postgrad tuition fees</u>	<u>Postgrad tuition fees</u>
Honours & Masters (Coursework & Dissertation) Local Fees + International Levy (R1600 per semester)	Honours & Masters (Coursework & Dissertation) Local fees + International Levy (R1600 per semester)	Honours & Masters (Coursework & Dissertation) = US\$ 13 096, Full time US\$6548 Part time (inclusive of levy)
<u>Research Masters/PHD</u>	<u>Research Masters/PHD</u>	<u>Research Masters/PHD</u>
<u>1st year</u> – Local fees + International Levy (R1600 per semester)	<u>1st year</u> – Local fees + International Levy (R1600 per semester)	<u>1st year</u> – Local fees + International Levy (R1600 per semester)
<u>Subsequent years</u> – Local Fees only	<u>Subsequent years</u> – Local Fees only(No Levy)	<u>Subsequent years</u> – Local Fees only(No Levy)